



JOB DESCRIPTION

Department:	Surgery	Job Code:	
Job Title:	RN, Pre-Postoperative	Job Family:	Professionals
Reports To:	Manager of Perioperative Services	FLSA Status:	Non-Exempt
Benefit Level:	III	Creation/Revision Date:	05/05/2010

Role/Position Definition: Responsible for providing planned, skill nursing care for patients in the critical preoperative and postoperative periods. Provides continuous patient surveillance for early recognition and immediate emergency treatment of medical or surgical complications that may arise in any postoperative patient. Responsible for supervising Licensed Practical Nurses and ancillary personnel assigned to pre/postoperative area.

Qualifications/Position Requirements:

A. Education/Experience

Must be a graduate of an accredited school of nursing.
Experience in preoperative, postoperative, or critical care area preferred.

B. Licensure/Certification

Must possess a current, unrestricted registered nurse license from the State of Michigan.
Current BLS and ACLS certification required.

C. Knowledge, Skills, and Abilities

Must be able to multi-task.
Requires language skills adequate for high-level written and interpersonal communication in American English.
Requires immediate judgment and response; occasionally in response to disasters or emergencies, actual events or drills.

Work Environment:

- Requires high-level visual and auditory acuity for timely response and patient care assessment activities.
- Category I exposure to blood borne pathogens; frequent exposure to chemical hazards; may encounter radiation hazards.
- Ability to move quickly in response to physician and patient needs, to stand or sit for long periods, occasional overhead and low reaching and the ability to exert force of up to 50 lbs. occasionally, up to 20 lbs. frequently and/or up to 10 lbs. constantly. Patient care activities may require the ability to exert force of up to 30 lbs. constantly, up to 40 lbs. occasionally and up to 100 lbs. rarely.

Duties and Responsibilities:

- Supports the philosophy, goals, and objectives of the Organization.
- Supports, and performs according to, approved policies and procedures.
- Considers patient rights in performance of job duties and responsibilities.
- Participates as a team member in support of the total perioperative process.
- Contributes to the progress and development of the approved Quality Management Program.

- Supports risk management and participates in programs directed to patient and staff safety.
- Contributes to the quality management process; identifies role and contributions upon request; participates in data collection activities to support the Quality Management Program.
- Objectively evaluates suggestions, grievances, and processes to identify opportunities to improve performance and quality of care.
- Communicates effectively with patients, visitors, physicians, and co-workers.
- Interactions are respectful and courteous.
- Communicates effectively and professionally using a translator when necessary.
- Documents that information received from the patient are disseminated to the appropriate people or departments.
- Maintains and promotes professional competence through continuing education and other learning experiences.
- Participates in committees, conferences, and quality management activities.
- Researches and submits pertinent articles for review at staff meetings.
- Seeks new learning experiences by accepting challenging opportunities and responsibilities.
- Objectively evaluates suggestions or criticisms and attempts to improve performance or seeks further guidance, as needed.
- Maintains membership in relevant professional organizations.
- Attends and actively participates in meetings, committees, in-services, workshops, seminars, and conferences according to job responsibilities and Facility requirements.
- Assists with orientation and training of new personnel and acts as a resource person for patient care problems.
- Adheres to safety policies and procedures in performing job duties and responsibilities.
- Reports observed or suspected violations, hazards, and noncompliance according to Facility policy.
- Observes safety measures in performance of job duties and responsibilities, enforces compliance with safety and security policies and procedures.
- Responds to emergency situations with competences and composure.
- Interacts appropriately with various age groups.
- Accurately assesses and interprets age-specific patient data.
- Accurately interprets age-specific patient responses to questions and instructions.
- Involves the patient's family in decision-making about the patient's care.
- Provides care appropriate to the patient's age group.
- Accurately applies knowledge of growth and development.
- Considers age-specific patient requirements when responding to emergency situations.
- Organizes time, equipment, supplies, and staff to provide effect case management.
- Organizes nursing activities efficiently and effectively delegating activities appropriate to the abilities of available staff members.
- Uses equipment effectively by anticipating patient needs and providing appropriate care.
- Confirms that proper techniques and procedures are used according to accepted standards of practice.
- Assists with supply, drug, and equipment inventories to maintain stock level and availability in pre/postoperative areas.
- Considers cost-effectiveness in the provision of care.
- Maintains order and cleanliness of pre-postoperative areas.
- Performs thorough preoperative patient assessment required by the outpatient setting.
- Assists in assessing the physical and emotional status of the patient upon admission according to Facility policy

- Develops a plan for patient care based on assessment data; implements and documents preoperative care according to Facility policy.
- Informs patient and family about routine care and procedures related to the Perioperative experience.
- Provides comfort and reassurance to the patient and supports the patient's right to privacy, dignity, and confidentiality.
- Performs safe and individualized nursing care for the patient in the immediate postoperative period.
- Assesses and documents the patient's physical and emotional status upon arrival in the postoperative area.
- Documents postoperative care and identity of second person in the postoperative area during the patient's recovery from anesthesia/sedation according to Facility policy.
- Provides nursing care to meet patient needs related to surgical condition and type of anesthesia administered.
- Performs all other duties as assigned.

APPROVALS		
Human Resources:	_____	Date: _____
Department Head:	_____	Date: _____